

**Technical Seminar on**  
**Common Mistakes and Good Practices under Minor Works Control System and**  
**New and Revised Minor Works Items**

**Details**

Date :	17 <sup>th</sup> January 2020 (Friday)	Venue :	Chan Yat Mei Sophie Room,
Time :	6:30pm (Registration)		HKIE Headquarters, 9/F Island
	6:45pm - 8:00pm		Beverley, No. 1 Great George
			Street, Causeway Bay, HK

**Programme Highlight:**

In addition to prior approval and consent of the Building Authority sought for carrying out building works, a building control regime, i.e. Minor Works Control System (MWCS), is introduced in the Building Ordinance by the Buildings (Amendment) Ordinance 2008 and Building (Minor Works) Regulation (Cap.123N) to allow the public to carry out “minor works” lawfully through simplified procedures. There are 126 minor works items and they are classified into three classes according to their nature, scale and complexity and the risk to safety they pose. With the simplified statutory procedures on the appointment of personnel and submission of plans and documents, the time and cost for carrying out of minor works can be significantly reduced without sacrificing the quality and the safety of the minor works.

In this talk, the speakers will present the legal duties of and sanctions on the Building Professionals and Registered Contractors in carrying out minor works. They will also brief the common mistakes made in the previous submissions. Tips and good practices will be introduced to promote quality of minor works as well as expedite the working submission. Finally, the salient points of the proposed Buildings (Minor Works)(Amendment) Regulation will be introduced.

**Speaker(s):**

Sr Kurt Y.Y. CHIK – Building Surveyor, Buildings Department  
Ir Laurel S.K. LEUNG – Structural Engineer, Buildings Department

Sr CHIK and Ir LEUNG have been working in various sections in the Buildings Department and are now under Minor Works & Signboard Control Section. They are familiar with the Building (Minor Works) Regulation and have substantial experience in handling the minor work submissions. Meanwhile, they also assist in the preparation of the Buildings (Minor Works)(Amendment) Regulation. They will share their hands-on experience in conducting audit check for minor works submissions, enforcement actions for the irregularities identified and introduce the proposed new/revised minor works items.

**Medium of instruction:**

Cantonese with English supplements for some Technical terms

**Registration & Enquiry:**

This Technical Seminar is free of charge and prior registration is required. For registration, please register [here](https://forms.gle/gidsPiCZert4368V9) via the website of HKIE(BSD)<https://forms.gle/gidsPiCZert4368V9>. The maximum number of participants is 100. Vacancy will be accepted on a first-come-first-served basis and priority will be given to BSD members. Successful members will be informed by confirmation email ONLY no later than 13 January 2020. For enquiry, please contact Ir Sr Jonathan LEE at 2128 7311.