

To: The Secretariat
The HKIE
9/F Island Beverley
No 1 Great George Street
Hong Kong
Email: Sichuan-trustfund@hkie.org.hk

(Official Use Only)
Date of Receipt _____
Reference No. _____

Application Form for The HKIE Project Sichuan Trust Fund

Section A – Details and Particulars

1. Project Title

English : Sichuan Reconstruction BS/IT/System Technical Support

Chinese : 四川重建屋宇裝備, 資訊科技及工程系統 技術支援

2. Applicant

Name in English : _____

Name in Chinese : _____

Address : _____

Tel No. : _____

Fax No. : _____

Email Address : _____

3. Key Personnel for the Project

(A) Project Co-ordinator (could be the same as the Applicant if applicable)

Name in English : David Sek-por TONG

(Mr/Ms/Prof/Dr) # _____ (First Name/Last Name)
#Please delete as appropriate

Name in Chinese : 唐錫波

Post Title: Principal Assistant Secretary (Works)

Company/Organisation : Development Bureau, The HKSAR Government

Address : Room 1220, 12/F, Murray Building, Garden Road, Hong Kong

Tel No. : 2848 2106

Fax No. : 2521 9682

Email Address : david_sp_tong@devb.gov.hk

Section B – Budget of the Project

1. Financial Support requested¹

Value in HK\$

Item <i>(Please itemize, as appropriate)</i>	First 12 months ()	Remaining period ()	Total	Remarks <i>(Please show cost calculation)</i>
(A) Manpower				
Individual				
Subtotal (A)				
(B) Equipment²				
Nil				
Subtotal (B)				
(C) Other Direct Cost³				
Traveling				According to the standard
Accommodation				Expenses Calculation Sheet
Insurance				By Development Bureau
Daily Expenses				
Subtotal (C)				
Project Cost (A) + (B) + (C)				

¹ All items must be incurred between the commencement and completion dates of the Project. Please use supplementary sheets if the space provided is insufficient.

² Only the cost of procuring or leasing of additional equipment for implementing the Project should be included in the budget. Please list out all the additional equipment required. If more than one unit of the same equipment is required, please set out its unit cost, quantity required and the relevant total cost. For additional equipment to be shared among different projects, the cost shall be charged on a pro-rata basis to each project.

³ This includes all other costs, directly incurred from the Project, for the project results.

Section C – Declaration

I, on behalf of, _____, declare that

(Name of Applicant)

- (A) all factual information provided in this application as well as the accompanying information are true and accurate and reflect the status of affairs as at the date of submission. I understand the consequence of wilfully giving any false information or withholding any material information and I undertake to inform the HKIE Secretariat immediately if there are any subsequent changes to the above information; and
- (B) utmost dedication and determination will be given to complete and monitor the project according to the proposal stated in this application; and
- (C) the ideas of the proposed Project do not constitute any act or potential act of infringement of the intellectual property rights of other individuals and/or organisations; and
- (D) the Applicant will indemnify the HKIE Project Sichuan Trust Fund against all losses, liabilities and claims that it may suffer, incur or subject to in relation to this application or the Project; and
- (E) no profit generated from the proposed Project by the Applicant had been distributed in the past to any of its directors, shareholders or employees, or any other persons.

I authorize the HKIE Secretariat to handle the personal data/information provided in this form.

Development Bureau, The HKSAR Government
Authorized signature with organization chop

Development Bureau, The HKSAR Government
Name of signatory

Name of Applicant

Support Team Expert
Position

Date

Notes

- (1) Please use separate sheets if the space provided for a particular item is insufficient.
- (2) Applicants should submit the application form and the relevant supporting documents to the HKIE Secretariat by post, in person or by electronic means.

Section D - Curriculum Vitae

The information provided will be used for processing your application under the HKIE Project Sichuan Trust Fund. It may be disclosed to assessors, members of the Trust Fund for the purpose of vetting your application. You have the rights of access to or correction of your personal data provided in this form. If you wish to exercise such rights, please contact the HKIE Secretariat.

Personal Particulars

Name in English : _____
(Mr/Ms/Prof/Dr) # (First Name/Last Name)
Please delete as appropriate

Name in Chinese : _____

Position held in Company/Organisation : _____

Company/Organisation : _____

Office Address : _____

Nature of Business : _____

Tel No.: _____ Fax No.: _____ Email Address: _____

Academic/Professional Qualifications (in chronological order) :

Relevant Working Experience (in chronological order) :
(Project management experience, if any, should be included.)

Publications (maximum five publications relevant to the application) :