

# Considerate Contractors Site Award Scheme

## Jointly Organised by Development Bureau and Construction Industry Council

### *Background and Categories of Award*

1. Since 1995, Development Bureau (DEVB) has been organizing the Considerate Contractors Site Award Scheme (the Scheme) to promote a considerate attitude and good site safety, health and environmental practices for both Public Works and non-Public Works sites. Commencing from 2011, the Scheme will be co-organised with the Construction Industry Council (CIC) and a new category of award, the Model Workers Award, introduced in September 2010 for the 2010 Scheme to recognise the efforts paid by the workers will also be incorporated into the 2011 Scheme.

2. The categories of award for the 2011 Scheme are as follows :

- i) Considerate Contractors Site Award (Repair, Maintenance, Alteration and Addition (RMAA) Works);
- ii) Considerate Contractors Site Award (New Works);
- iii) Outstanding Environmental Management and Performance Award (OEMPA); and
- iv) Model Workers Award

Participation to the OEMPA is optional. Participants shall indicate whether or not they wish to be considered for this category of award.

The appraisal period for the 2011 Scheme will be between 1 January and 31 December 2011.

### *Nomination for Entries*

3. Nomination for entries shall be on contract basis. Main contractors of all construction sites in Hong Kong are welcome to join the Scheme.

For new works, the nominated contracts shall have active construction works undertaken during the appraisal period. For RMAA works, the construction period shall last for at least 8 months in the appraisal period.

The Guidelines and nomination forms for Public Works Site Participation and Non-Public Works Site Participation are available in DEVB's website at <http://www.devb.gov.hk/> under the menu "Consultants and Contractors" and the sub-menu "Contractors" as well as CIC's website at [www.hkcic.org](http://www.hkcic.org).

### *Assessment Criteria*

#### Considerate Contractors Site Award

4. The assessment for the award shall be based on the following criteria:

##### *(a) Safety*

site safety performance including the effectiveness of the implementation of safety management system and accident statistics;

##### *(b) Law abiding*

no conviction or contravention of relevant safety and environmental legislations as listed in Appendix VI of the Guidelines;

##### *(c) Site management*

performance of site management including resources allocation, site organisation structure and establishment, competence of management and front line supervisory staff, and delivery of company policy;

##### *(d) Environmental consciousness*

site environmental performance and environmental awareness including effectiveness of nuisance abatement and waste management control measures, and implementation of environmental management system;

##### *(e) Being considerate to neighbourhood and passers-by*

performance including the cleanliness and tidiness around the site, the effort to mitigate nuisance and protect the environment, provisions to safeguard the public, e.g. hoardings, barriers, traffic cones, directional signs, lanterns etc.;

##### *(f) Care of workers and others*

performance including provision of sufficient welfare facilities to workers and care of utilities etc.; and

##### *(g) Adoption of guidelines issued by the Construction Industry Council*

performance including the effective implementation of the Guidelines on Safety of Tower Cranes, Site Safety Measures for Working in Hot Weather, Safety of Site Vehicles and Mobile Plant, Administration Charges for Reporting of Site Accidents and Safety of Lift Shaft Works (Volume 1).

#### Outstanding Environmental Management & Performance Award

5. The assessment covers the following aspects:

- (a) the performance of specific and appropriate measures/ strategies on environmental nuisance abatement, green construction, green purchasing and waste management; and
- (b) the innovativeness, creativity and effectiveness of specific and appropriate measures/ strategies in the environmental management of the site

**Considerate Contractors Site Award Scheme  
Jointly Organised by Development Bureau and  
Construction Industry Council**

6. The assessments shall be made by the site representative from client/employer, and that from the Works Departments or DEVB and CIC.

**Model Worker Award**

7. If the shortlisted contractor is granted a Considerate Contractors Site Award and/or Outstanding Environmental and Management Performance Award, the nominated model worker will also be given an appreciation award.

***Judging Panel***

8. Upon the expiry of the appraisal period, DEVB/CIC will form a Judging Panel to evaluate the performance of each entry.

***Award Ceremony***

9. An award ceremony will be held to present the awards to the winning entries.

Development Bureau and  
Construction Industry Council  
January 2011

# 公德地盤嘉許計劃

## 由發展局及建造業議會合辦

### 背景及獎項類別

1. 發展局自1995年起舉辦公德地盤嘉許計劃，目的是在公共工程及非公共工程的工地推廣注重公德的态度，以及安全、健康及環保的良好作業方式。由2011年起，本局會聯同建造業議會合辦本嘉許計劃。在2010年嘉許計劃所增添的模範工人獎項也被納入於2011年嘉許計劃裡。

2. 2011年公德地盤嘉許計劃設有以下類別的獎項：

- i) 維修、保養、改建及加建工程（維修工程）公德地盤獎；
- ii) 新建工程公德地盤獎；
- iii) 傑出環境管理獎；以及
- iv) 模範工人獎。

參與傑出環境管理獎屬自選性質，參加者須表明是否參與該項類別。

2011年公德地盤嘉許計劃的評審期為2011年1月1日至12月31日。

### 提名參加

3. 所有建築工地均可參加。提名是以工程合約為基礎，並且接受合併兩個或以上在同一承建商管理下的合約提名，條件是被提名的合約地盤的合計施工期必須涵蓋計劃的評審期。

新建工程需於評審期間（2011年1月1日至12月31日）仍在進行有關地盤工程。至於維修工程，施工期則須為2011年1月1日至12月31日內最少8個月。

有關公共工程及非公共工程項目的「參加指南」及提名表格，可經由發展局或建造業議會的網頁下載。發展局網址為<http://www.devb.gov.hk/>，在主頁中選擇「顧問及承建商」，再從網頁內選取「承建商」。建造業議會網址為<http://www.hkcic.org>。

### 評審準則

4. 有關獎項的評審準則如下：

#### 公德地盤獎

- (a) 安全第一  
工地安全表現包括實施安全管理制度的成效。
- (b) 奉公守法  
沒有觸犯或抵觸相關安全及環保條例，有關條例載於「參加指南附錄VI」。
- (c) 管理良好  
承建商工地管理表現包括資源分配、工地組織結構和人手編制、管理人員和前線督導人員的能力，以及有否推行公司政策等。
- (d) 愛護環境  
這方面涵蓋工地環境管理表現及環保意識，包括消除滋擾及廢物管理控制措施的成效，以及有否實施環境管理制度。
- (e) 注重公德  
地盤周圍環境的清潔和整潔、消滅滋擾和保護環境的工作，以及公眾安全設施，例如設置圍板、圍欄、交通圓筒、指示牌、照明燈等。
- (f) 事事體民及其他  
包括為工人提供福利設施、關注其他公共事業的設施等方面的表現。
- (g) 採用建造業議會發出的安全指引  
包括採用以下安全指引的成效：塔式起重機安全指引；在炎熱天氣下工作的工地安全措施指引；建築地盤車輛及流動機械的安全指引；收取工地意外呈報行政費指引及升降機槽工程安全指引。

#### 傑出環境管理獎

5. 評估範圍包括：
- (a) 適當的環境管理措施／策略的表現，如消除環境滋擾措施、環保建築及採購措施與廢物管理；及
  - (b) 具體及適當的工地環境管理措施／策略的革新、創意及成效。

6. 承建商的表現，須由委託人／僱主，以及各政府工務部門或發展局的地盤代表作出評估。

### 模範工人獎

7. 若名列於候選名單的承建商獲頒發公德地盤獎及/或傑出環境管理獎，則相關的獲提名為模範工人的人士將會獲頒發模範工人獎。

### 評審委員會

8. 在評審期完結後，發展局及建造業議會會成立評審委員會，評審各參與地盤的表現。

### 頒獎典禮

9. 發展局與建造業議會會舉行頒獎典禮，頒獎給得獎參賽者。

發展局 建造業議會  
2011年1月