

The HKIE Engineering Graduate Training Scheme “A”

Training Secondment

1. Company Name : _____
2. Trainee Name : _____
3. Trainee Discipline : _____ Training Start Date : _____
4. Trainee’s Engineering Supervisor (ES) : _____
5. Period of Training Secondment : _____
6. Name of Seconded Company : _____
7. Name of ES during period of Training Secondment : _____
8. Name of Tutor(s) during period of Training Secondment : _____
9. Training activities planned for captioned trainee during the training secondment :

10. Please submit a copy of written agreement between the two parties.
11. Please submit a copy of Training Programme in highlight of the training activities to be achieved during the secondment period.

Signature : _____ Date : _____
Engineering Supervisor

Signature : _____ Date : _____
Trainee