

The Hong Kong Institution of Engineers

NOMINATION FORM FOR DIVISION CHAIRMAN / ORDINARY MEMBER

We wish to nominate the following member of the HKIE for election to the _____ Division Committee.

***Division Chairman / Ordinary Member (*Please delete as appropriate):**

Name (Print): _____ Class of Membership : _____

Discipline(s) (*where applicable*): _____

Organisation and Position Held: _____

I consent to being nominated: _____
(Signature)

Proposer

Name (Print): _____ Signature: _____

Class of Membership: _____

Secunder

Name (Print): _____ Signature: _____

Class of Membership: _____

Notes

- a) In accordance with Clause 7.3 of the Division Rules, the Chairman of the Division shall be a **Fellow** of the Institution in the **corresponding Discipline of the Division** unless the Learned Society Board agrees, at its own discretion, to the nomination of or the filling of a casual vacancy under Clause 7.6(a) by a Fellow of the Institution outside the corresponding Discipline of the Division, or a Member of status it considers equivalent to a Fellow. He shall be elected annually, but shall not be barred from further re-election either as Chairman or as Division Committee Member. The Chairman shall, however, **not** hold office as Chairman continuously for **more than two years**.

The Honorary Officers of a Division shall all be **Corporate Members** in the **corresponding Discipline of the Division** unless the Division does not have a corresponding Discipline.

- b) Original copy of the nomination forms signed by those making the nomination, together with the consent in writing of every candidate named therein to accept office, if elected, shall be forwarded to the Secretariat of the Institution, for the attention of the **Honorary Secretary, no later than fourteen calendar days prior to the Division Annual General Meeting (AGM)**. No nomination will be accepted after that date.
- c) In accordance with Clause 7.2 of the Division Rules, each current Division Committee shall comprise **six to fifteen Ordinary Members**.
- d) In accordance with Clause 7.4 of the Division Rules, the Ordinary Members of the Division Committee shall be elected by the members of the Division at the Division Annual General Meeting for a period of **up to three years**. Also, an Ordinary Member is normally required to retire after **two consecutive terms in office** and only under exceptional circumstances as determined by the Division Committee may he serve one more term as that a **maximum of three consecutive terms** in the capacity of Ordinary Member of the Committee may be served.